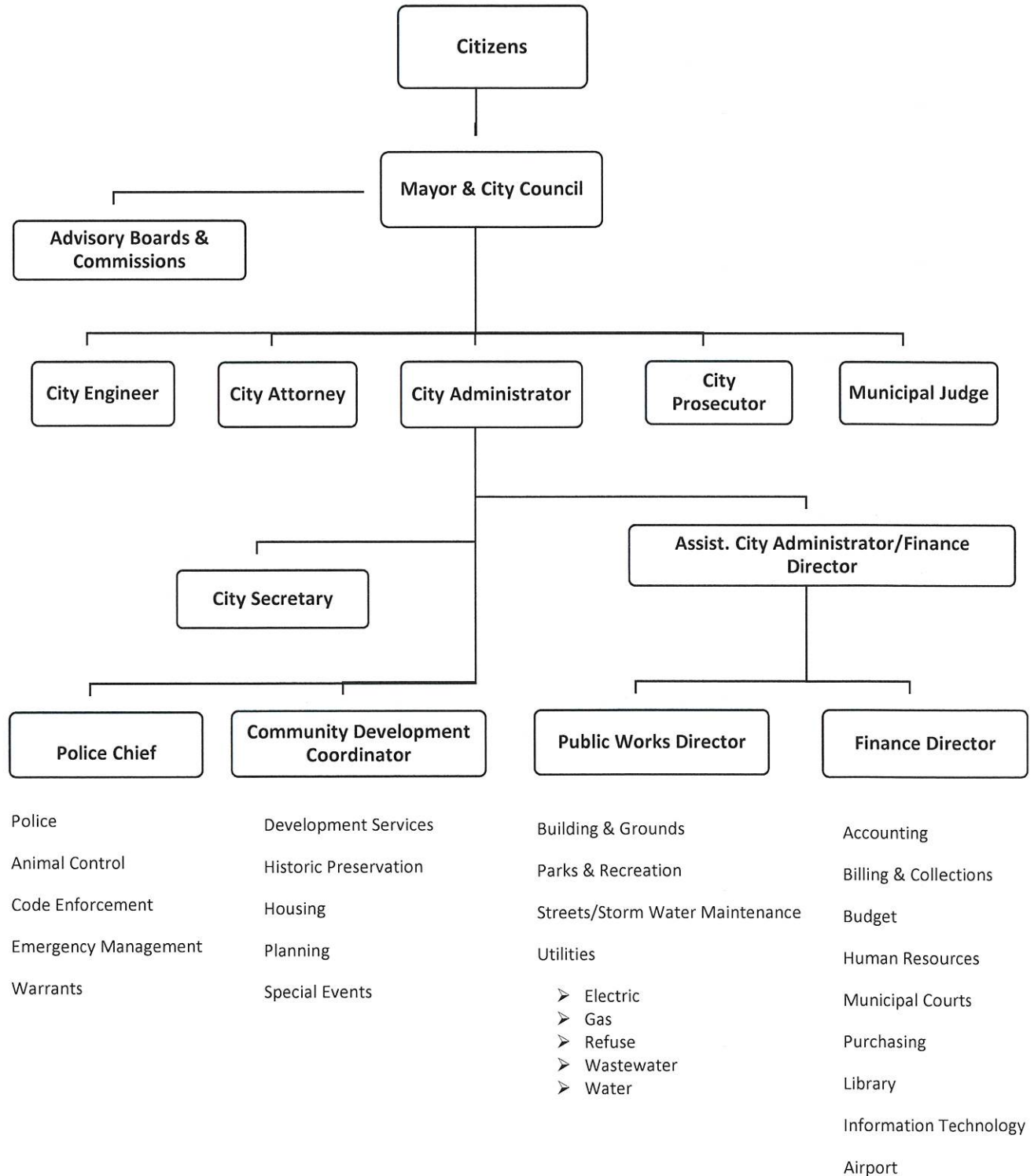


# CITY OF CASTROVILLE (2018-2019) ORGANIZATIONAL CHART

\*New Organizational Chart will be updated once new city administrator is hired.



# ALL FUNDS



**CITY OF CASTROVILLE – ALL FUNDS BUDGET SUMMARY**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**

	GENERAL FUND	UTILITY FUND	WATER ACQUISITION	WATER IMPACT	SEWER IMPACT	AIRPORT FUND
BEGINNING BALANCE	\$ 1,781,536	\$ 10,146,726	\$ 368,045	\$ 82,914	\$ 248,413	\$ 7,761,118
REVENUE	2,727,812	6,249,000	34,831	51,124	51,113	548,538
TRANSFER IN	873,347	-	12,713	-	-	-
TOTAL AVAILABLE	\$ 5,382,695	\$ 16,395,726	\$ 415,589	\$ 134,038	\$ 299,526	\$ 8,309,656
EXPENDITURES	3,774,432	8,969,090	52,600	1,080	51,080	691,978
TRANSFERS OUT	25,000	873,347	-	-	-	6,000
ENDING BALANCE	\$ 1,583,263	\$ 6,553,289	\$ 362,989	\$ 132,958	\$ 248,446	\$ 7,611,678

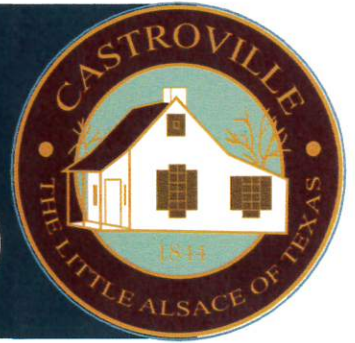
	DRAINAGE UTILITY	CAPITAL PROJECTS	POLICE TRAINING	DRUG FORFEITURE	COURT SECURITY	COURT TECHNOLOGY
BEGINNING BALANCE	\$ 283,096	\$ 196,062	\$ 4,265	\$ 3,138	\$ 15,500	\$ 9,982
REVENUE	119,762	3,500	1,150	50	4,060	5,300
TRANSFER IN	-	-	-	-	-	-
TOTAL AVAILABLE	\$ 402,858	\$ 199,562	\$ 5,415	\$ 3,188	\$ 19,560	\$ 15,282
EXPENDITURES	130	196,072	1,000	50	8,400	2,300
TRANSFERS OUT	90,000	-	-	-	-	-
ENDING BALANCE	\$ 312,728	\$ 3,490	\$ 4,415	\$ 3,138	\$ 11,160	\$ 12,982

**CITY OF CASTROVILLE – ALL FUNDS BUDGET SUMMARY**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

	LIBRARY MEMORIAL	ALSATIAN HOUSE	BIRY HOUSE	HOTEL/ MOTEL	2003 CO I & S	2004 CO I & S
BEGINNING BALANCE	\$ 1,994	\$ 11,701	\$ 2,343	\$ 22,337	\$ 19,416	\$ 29,940
REVENUE	5	3,050	1	40,200	15,952	60,812
TRANSFER IN	-	-	-	21,223	89,675	27,194
TOTAL AVAILABLE	\$ 1,999	\$ 14,751	\$ 2,344	\$ 83,760	\$ 125,043	\$ 117,946
EXPENDITURES	-	8,000	2,000	58,800	98,600	80,950
TRANSFERS OUT	-	-	-	-	-	-
ENDING BALANCE	\$ 1,999	\$ 6,751	\$ 344	\$ 24,960	\$ 26,443	\$ 36,996

	TOTAL OF ALL FUNDS
BEGINNING BALANCE	\$ 20,988,526
REVENUE	9,916,260
TRANSFER IN	1,024,152
TOTAL AVAILABLE	\$ 31,928,938
EXPENDITURES	13,996,562
TRANSFERS OUT	994,347
ENDING BALANCE	\$ 16,938,029

# UTILITY FUND





# CITY OF CASTROVILLE – UTILITY FUND SUMMARY

## FY 2020 ADOPTED Annual Operating & Capital Budget

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY2020	ADOPTED FY2020
<b>BEGINNING BALANCE</b>	\$ 11,773,832	\$ 10,339,198	\$ 10,146,726	\$
<b>REVENUE:</b>				
UTILITY SALES	6,705,452	7,172,322	6,113,200	
UTILITY SERVICES	26,151	52,000	60,500	
OTHER REVENUE	63,126	37,500	75,300	
<b>TOTAL REVENUES</b>	<b>6,794,729</b>	<b>7,261,822</b>	<b>6,249,000</b>	
<b>TOTAL AVAILABLE REVENUES</b>	<b>18,568,561</b>	<b>17,601,020</b>	<b>16,395,726</b>	
<b>EXPENDITURES:</b>				
<b>UTILITY ADMINISTRATION</b>				
PERSONAL SERVICES	384,151	398,093	503,050	
OPERATIONS & MAINTENANCE	194,501	219,274	227,011	
DEBT SERVICE	-	138,388	142,023	
CAPITAL OUTLAY	230,516	15,000	90,214	
TRANSFERS OUT	-	-	-	
<b>UTILITY ADMINISTRATION TOTAL</b>	<b>809,168</b>	<b>770,755</b>	<b>962,298</b>	
<b>GAS DEPARTMENT</b>				
PERSONAL SERVICES	-	-	-	
OPERATIONS & MAINTENANCE	278,021	311,800	296,240	
CAPITAL OUTLAY	-	-	-	
TRANSFERS OUT	147,623	147,623	147,623	
<b>GAS DEPARTMENT TOTAL</b>	<b>425,644</b>	<b>459,423</b>	<b>443,863</b>	
<b>SEWER DEPARTMENT</b>				
PERSONAL SERVICES	118,600	180,045	171,200	
OPERATIONS & MAINTENANCE	563,701	414,000	868,475	
CAPITAL OUTLAY	-	44,850	643,750	
DEBT SERVICE PAYMENTS	134,026	637,764	661,474	
TRANSFERS OUT	73,700	73,700	73,700	
<b>SEWER DEPARTMENT TOTAL</b>	<b>890,027</b>	<b>1,350,359</b>	<b>2,418,599</b>	
<b>ELECTRIC DEPARTMENT</b>				
PERSONAL SERVICES	169,516	240,232	230,840	
OPERATIONS & MAINTENANCE	2,260,412	2,493,326	2,664,651	
CAPITAL OUTLAY	-	80,000	215,000	
TRANSFERS OUT	334,650	334,650	334,650	
<b>ELECTRIC DEPARTMENT TOTAL</b>	<b>2,764,578</b>	<b>3,148,208</b>	<b>3,445,141</b>	

# CITY OF CASTROVILLE – UTILITY FUND SUMMARY

## FY 2020 ADOPTED Annual Operating & Capital Budget (Continued)

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY2020	ADOPTED FY2020
<b>WATER DEPARTMENT</b>				
PERSONAL SERVICES	118,863	179,739	178,910	
OPERATIONS & MAINTENANCE	200,221	182,714	424,903	
CAPITAL OUTLAY	-	19,850	5,000	
DEBT SERVICE	36,685	240,967	243,002	
TRANSFERS OUT	318,593	318,176	317,374	
<b>WATER DEPARTMENT TOTAL</b>	<b>674,362</b>	<b>941,446</b>	<b>1,169,189</b>	
<b>REFUSE</b>				
OPERATIONS & MAINTENANCE	426,530	411,588	460,000	
<b>REFUSE DEPARTMENT TOTAL</b>	<b>426,530</b>	<b>411,588</b>	<b>460,000</b>	
<b>NON-DEPARTMENTAL</b>				
PERSONAL SERVICES	-	-	-	
OPERATIONS & MAINTENANCE	38,687	70,000	70,000	
<b>NON-DEPARTMENTAL TOTAL</b>	<b>38,687</b>	<b>70,000</b>	<b>70,000</b>	
<b>TOTAL EXPENDITURES</b>	<b>6,028,996</b>	<b>7,151,799</b>	<b>8,969,090</b>	
<b>AVAILABLE FOR OPERATIONS</b>	<b>\$ 12,539,656</b>	<b>\$ 10,449,242</b>	<b>\$ 7,426,636</b>	<b>\$</b>
<b>ENDING BALANCE</b>	<b>\$ 12,539,656</b>	<b>\$ 10,449,242</b>	<b>\$ 7,426,636</b>	<b>\$</b>

# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### REVENUES

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>REVENUES</b>					
<b>UTILITY SALES</b>					
4005-501	GARBAGE COLLECTION	\$ 479,384	\$ 487,174	\$ 450,000	\$
4005-503	WATER SALES	992,179	1,144,800	1,100,000	
4005-504	ELECTRIC SALES	3,623,547	3,533,011	2,900,000	
4005-505	WASTE-WATER SALES	601,458	835,200	720,000	
4005-506	GAS SALES	622,590	644,200	650,000	
4005-555	CITY UTILITIES - ELECTRIC	266,518	295,879	195,000	
4005-556	CITY UTILITIES - WATER	46,019	161,059	25,000	
4005-557	CITY UTILITIES - GAS	2,214	2,340	2,000	
4005-558	CITY UTILITIES - SEWER	-	-	-	-
4005-558	PENALTIES - UTILITIES	(8)	(1,500)	100	
4005-600	PENALTIES - WATER	10,958	10,659	12,000	
4005-602	PENALTIES - GAS	7,521	8,600	8,800	
4005-603	PENALTIES - SEWER	7,672	7,500	8,000	
4005-604	PENALTIES - GARBAGE	4,921	5,000	5,300	
4005-605	PENALTIES - ELECTRIC	40,479	38,400	37,000	
	<b>TOTAL UTILITY SALES</b>	<b>6,705,452</b>	<b>7,172,322</b>	<b>6,113,200</b>	
<b>UTILITY SERVICES</b>					
4006-512	ELECTRIC SERVICE	12,874	10,000	30,000	
4006-513	GAS SERVICE	2,387	10,000	4,000	
4006-514	WATER SERVICE	2,800	22,000	14,500	
4006-515	WASTE-WATER SERVICE	8,090	10,000	12,000	
	<b>TOTAL UTILITY SERVICES</b>	<b>26,151</b>	<b>52,000</b>	<b>60,500</b>	
<b>OTHER REVENUE</b>					
4009-307	UTILITY DISCONNECT/RECONNECT	12,000	11,000	12,000	
4009-509	STREET LIGHTS	2,378	2,500	1,800	
4009-811	NSF CHECK CHARGE	800	1,000	400	
4009-813	MISCELLANEOUS REVENUE	6,960	1,500	30,000	
4009-815	MISC. REFUNDS & REIMB	(75)	3,000	100	
4009-817	JOBGING	2,975	1,000	1,000	
4009-830	INTEREST INCOME	38,088	17,500	30,000	
	<b>TOTAL OTHER REVENUE</b>	<b>63,126</b>	<b>37,500</b>	<b>75,300</b>	
	<b>TOTAL REVENUES</b>	<b>6,794,729</b>	<b>7,261,822</b>	<b>6,249,000</b>	



## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Utility Administration

The Utility Administration Division of the Public Works Department is responsible for administrative support, technical, and direct support for Electric, Gas, Refuse, Water, and Wastewater functions. Utility Administration provides a variety of services including inspection of new infrastructure, reviewing plat and subdivision plans as well as water and wastewater construction plans.

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>STAFFING</b>				
UTILITY ADMINISTRATION	6	6	7	

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>BUDGET</b>				
PERSONNEL SERVICES	\$ 384,151	\$ 398,093	\$ 503,050	\$
OPERATIONS & MAINTENANCE	194,501	219,274	227,011	
DEBT SERVICE	-	138,388	142,023	
CAPITAL OUTLAY	230,516	15,000	90,214	
<b>TOTAL</b>	<b>\$ 809,168</b>	<b>\$ 770,755</b>	<b>\$ 962,298</b>	<b>\$</b>

# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Utility Administration

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>PERSONNEL SERVICES</b>					
50101-101.01	REGULAR SALARIES	\$278,736	\$ 282,563	\$ 365,000	\$
50101-102	OVERTIME	361	1,500	1,500	
50101-103	PART-TIME	11,653	7,500	5,000	
50101-105.00	SOCIAL SECURITY	17,778	18,094	23,000	
50101-106.00	MEDICARE	4,158	4,232	5,800	
50101-107.00	RETIREMENT	21,796	28,922	37,000	
50101-108.00	HEALTH INSURANCE	35,594	41,827	53,000	
50101-109.00	LIFE INSURANCE	882	1,221	1,200	
50101-109.01	VISION INSURANCE	583	626	800	
50101-109.02	DENTAL INSURANCE	2,084	2,413	3,000	
50101-109.03	LONG TERM DISABILITY	1,978	2,814	1,900	
50101-111	UNEMPLOYMENT INSURANCE	2,871	-	-	
50101-112	WORKERS' COMPENSATION	5,203	6,099	5,500	
50101-136	LONGEVITY	474	282	350	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>384,151</b>	<b>389,093</b>	<b>503,050</b>	
<b>SUPPLIES</b>					
50102-201	OFFICE SUPPLIES	4,864	7,500	8,125	
50102-202	DUES & SUBSCRIPTIONS	122	1,000	1,500	
50102-204	JANITORIAL SUPPLIES	723	1,000	975	
50102-205	GENERAL SUPPLIES	3,564	5,500	5,500	
50102-206	CLASSIFIED ADVERTISEMENTS	314	800	1,200	
50102-207	POSTAGE/METER RENTAL	13,191	15,000	12,500	
50102-212	FUEL & OIL	18,494	25,000	6,000	
50102-214	PROFESSIONAL BOOKS	81	100	100	
50102-250	UTILITIES EXPENSE	7,846	8,500	8,500	
	<b>TOTAL SUPPLIES</b>	<b>49,199</b>	<b>64,400</b>	<b>44,400</b>	
<b>PURCHASED SERVICES</b>					
50103-307	TML INSURANCE	22,836	19,122	25,000	
50103-401	TELECOMMUNICATIONS	21,641	20,000	25,000	
50103-415	COPIER LEASE	1,949	5,000	5,000	
50103-417	UNIFORM EXPENSE	6,425	6,250	750	
50103-781	UTILITY MAPPING	-	-	-	
	<b>TOTAL PURCHASED SERVICES</b>	<b>52,854</b>	<b>50,372</b>	<b>55,750</b>	

# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Utility Administration (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>CONTRACTED SERVICES</b>					
50104-229	COLLECTION AGENCY	650	500	500	
50104-407	CITY ATTORNEY			2,200	
50104-408	AUDIT SERVICES	19,812	24,115	24,200	
50104-410	CITY ENGINEER			9,474	
50104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	6,233	6,187	8,300	
50104-413.01	UTILITY RATE STUDY	5,000	-	-	-
50104-701	EMPLOYEE EXAM/DRUG SCREEN	4,764		5,000	
	<b>TOTAL CONTRACTED SERVICES</b>	<b>36,459</b>	<b>30,802</b>	<b>49,674</b>	
<b>EDUCATION &amp; TRAINING</b>					
50105-505	TRAINING/TRAVEL/PERDIEM	5,573	7,500	9,000	
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>5,573</b>	<b>7,500</b>	<b>9,000</b>	
<b>TECHNOLOGY</b>					
50106-801	SOFTWARE MAINTENANCE	972	1,500	1,325	
50106-803	COMPUTER HARDWARE	2,584	1,500	1,575	
50106-805	COMPUTER MAINTENANCE	29,399	25,000	32,123	
	<b>TOTAL TECHNOLOGY</b>	<b>32,955</b>	<b>28,000</b>	<b>35,023</b>	
<b>REPAIRS &amp; MAINTENANCE</b>					
50107-412	EQUIPMENT REPAIRS & MAINT	494	1,000	1,200	
50107-601	SMALL TOOLS	71	500	500	
50107-602	EQUIPMENT PURCHASES	3,258	6,000	5,525	
50107-604	VEHICLE REPAIRS & MAINT	1,576	10,000	10,000	
50107-609	SAFETY EQUIPMENT	2,234	6,000	7,564	
50107-903	BUILDING REPAIR / MAINTENANCE	51	5,000	7,675	
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>7,684</b>	<b>28,500</b>	<b>32,464</b>	
<b>MISCELLANEOUS</b>					
50108-218	OVER/SHORT CASH	(17)	-	-	
50108-799	INTEREST EXPENSE	9,619	-	-	
50108-503	PROFESSIONAL ASSOC DUES/FEES	-	4,000	-	
50108-701	EMPLOYEE EXAM/DRUG SCREEN	-	4,000	-	
50108-790	SPECIAL ACTIVITIES	-	500	-	
50108-800	BANK FEES	175	1,000	500	
50108-810	PAYING AGENT FEES	-	200	200	
	<b>TOTAL MISCELLANEOUS</b>	<b>9,777</b>	<b>9,700</b>	<b>700</b>	

# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Utility Administration (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b><u>DEBT SERVICE</u></b>					
50110-799	DEBT SERVICE INTEREST TAX NOTE		8,388	7,023	
50110-801	DEBT SERVICE PRINCIPAL TAX NOTE	-	130,000	135,000	
	<b>TOTAL DEBT SERVICE</b>	-	<b>138,388</b>	<b>142,023</b>	
<b><u>CAPITAL OUTLAY</u></b>					
50109-965	CAPITAL OUTLAY		-	90,214	-
50109-915	ACQUISITION COSTS		-	-	-
50109-995	CAPITAL OUTLAY		15,000	-	
50109-999	DEPRECIATION	230,516			
	<b>TOTAL CAPITAL OUTLAY</b>	<b>230,516</b>	<b>15,000</b>	<b>90,214</b>	
	<b>TOTAL UTILITY ADMINISTRATION</b>	<b>\$ 809,168</b>	<b>\$ 770,755</b>	<b>\$ 962,298</b>	<b>\$</b>



## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Gas

The Gas Division of the Public Works Department is responsible for the purchase of natural gas and coordinating the operations and maintenance (OM) contract between the City and CPS Energy.

BUDGET	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
OPERATIONS & MAINTENANCE	\$278,021	\$ 311,800	\$ 296,240	\$
CAPITAL OUTLAY	-	-	-	-
TRANSFERS OUT	147,623	147,623	147,623	
<b>TOTAL</b>	<b>\$ 425,644</b>	<b>\$ 459,423</b>	<b>\$ 443,863</b>	<b>\$</b>



# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b><u>SUPPLIES</u></b>					
51102-250	UTILITIES EXPENSE	\$ 4,609	\$ 4,000	\$ 4,000	\$
51102-403	GAS - WEST TEXAS GAS	170,369	175,000	175,000	
	<b>TOTAL SUPPLIES</b>	<b>174,978</b>	<b>179,000</b>	<b>179,000</b>	
<b><u>CONTRACTED SERVICES</u></b>					
51104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	1,539	5,000	1,200	
51104-413.01	CITY PUBLIC SERVICE CONTRACT	100,840	104,800	100,840	
51104-413.02	REPAIRS TO EXISTING SERVICE		15,000	6,000	
51104-413.03	NEW SERVICE INSTALL		3,000	2,000	
	<b>TOTAL CONTRACTED SERVICES</b>	<b>102,379</b>	<b>127,800</b>	<b>110,040</b>	
<b><u>REPAIRS &amp; MAINTENANCE</u></b>					
51107-412	EQUIPMENT REPAIRS & MAINT	-	5,000	5,000	
51107-730	GAS PIPELINE INTEGRITY TESTING	664	-	700	-
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>664</b>	<b>5,000</b>	<b>5,700</b>	
<b><u>MISCELLANEOUS</u></b>					
51108-503	PROFESSIONAL ASSOC. DUES/FEES			1,500	
	<b>TOTAL MISCELLANEOUS</b>			<b>1,500</b>	
<b><u>TRANSFERS OUT</u></b>					
51110-915	TRANSFER TO GF FOR ROW MAINT	27,128	27,128	27,128	
51110-925	TRANSFER TO GF FOR ADMIN	120,495	120,495	120,495	
	<b>TOTAL TRANSFER OUT</b>	<b>147,623</b>	<b>147,623</b>	<b>147,623</b>	
	<b>TOTAL GAS DIVISION</b>	<b>\$425,644</b>	<b>\$ 459,423</b>	<b>\$ 443,863</b>	<b>\$</b>

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Wastewater

The Wastewater Division of the Public Works Department is responsible for the operation and maintenance of the wastewater treatment plant and collection system of the City.

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
STAFFING				
WASTEWATER	2	3	3	

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
BUDGET				
PERSONNEL SERVICES	\$ 118,600	\$ 180,045	\$ 171,200	\$
OPERATIONS & MAINTENANCE	563,701	414,000	868,475	
CAPITAL OUTLAY	-	44,850	643,750	
DEBT SERVICE PAYMENTS	134,026	637,764	661,474	
TRANSFERS OUT	73,700	73,700	73,700	
TOTAL	\$ 890,027	\$ 1,350,359	\$ 2,418,599	\$

# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>PERSONNEL SERVICES</b>					
51201-101.01	REGULAR SALARIES	\$ 78,502	\$ 120,340	\$ 113,000	\$
51201-102	OVERTIME	7,450	8,000	8,000	
51201-105.00	SOCIAL SECURITY	5,390	7,968	7,200	
51201-106.00	MEDICARE	1,261	1,864	1,800	
51201-107.00	RETIREMENT	7,540	12,737	11,200	
51201-108.00	HEALTH INSURANCE	13,117	20,913	22,900	
51201-109.00	LIFE INSURANCE	290	500	400	
51201-109.01	VISION INSURANCE	209	313	350	
51202-109.02	DENTAL INSURANCE	769	1,207	1,300	
51202-109.03	LONG TERM DISABILITY	553	1,152	600	
51201-112	WORKERS' COMPENSATION	3,414	4,868	4,200	
51201-136	LONGEVITY	105	183	250	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>118,600</b>	<b>180,045</b>	<b>171,200</b>	
<b>SUPPLIES</b>					
51202-205	GEN. SUPPLIES	2,683	1,000	3,800	
51202-208	CHEMICALS		20,000	48,000	
51202-230	BENCH STOCK	1,024	2,000	6,000	
51202-212	FUEL AND OIL			5,500	
51202-250	UTILITIES EXPENSE	50,942	165,000	150,000	
51202-714	TCEQ FEES	-	100,000	75,000	
	<b>TOTAL SUPPLIES</b>	<b>54,649</b>	<b>288,000</b>	<b>288,300</b>	
<b>PURCHASED SERVICES</b>					
512203-417	UNIFORM EXPENSE			2,450	
512203-781	UTILITY MAPPING			3,875	
	<b>TOTAL PURCHASED SERVICES</b>			<b>6,325</b>	
<b>CONTRACTED SERVICES</b>					
51204-410	CITY ENGINEER	7,967	35,000	45,000	
51204-413	OUTSIDE SERVICES	256		239,425	
51204-414	TCEQ PERMIT			7,000	
51204-415	TESTING SAMPLING			30,000	
51204-717	SLUDGE DISP/TESTING/SAMPLING	385,160	50,000	110,000	
	<b>TOTAL CONTRACTED SERVICES</b>	<b>393,383</b>	<b>85,000</b>	<b>431,425</b>	
<b>EDUCATION &amp; TRAINING</b>					
51205-505	TRAINING/TRAVEL PER DIEM	78	-	3,200	-
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>78</b>		<b>3,200</b>	
<b>REPAIRS &amp; MAINTENANCE</b>					
51207-412	EQUIPMENT REPAIRS & MAINT	19,293	5,000	30,000	
51207-601	SMALL TOOLS	1,344	2,500	5,225	

# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Wastewater (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
51207-602	EQUIPMENT PURCHASES	17,758	-	10,000	-
51207-604	VEHICLE REPAIRS & MAINTENANCE	6,560	3,000	9,000	
51207-609	SAFETY EQUIPMENT	505	500	10,000	
51207-730	UTILITIES SYSTEM MAINTENANCE	70,131	50,000	75,000	
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>115,591</b>	<b>61,000</b>	<b>139,225</b>	
<b>CAPITAL OUTLAY</b>					
51209-906	STREET REPAIR & PAVING	-	-	-	-
51209-941.00	CAPITAL OUTLAY	-	25,000	643,750	
52502-206	CAPITAL OUTLAY	-	-	-	-
51209-941.01	CAPITAL OUTLAY	-	19,850	-	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>44,850</b>	<b>643,750</b>	
<b>DEBT SERVICE</b>					
51210-799	INTEREST EXPENSE PAD	2,261	2,072	2,072	
51210-799.01	INTEREST EXPENSE CWSRF CONSTR	21,947	21,947	21,947	
51210-799.03	DEBT SERVICE INTEREST- WWTP	108,618	110,445	134,155	
51210-801	DEBT SERVICE - CWSRF (PAD)	-	40,000	40,000	
51210-801.01	DEBT SERVICE - CWSRF (CONSTR)	-	145,000	145,000	
51210-801.02	DEBT SERVICE - CWSRF WWTP	-	270,000	270,000	
51210-801.03	DEBT SERVICE - CWSRF WWTP 16	-	45,000	45,000	
51210-810	PAYING AGENT FEE	1,200	3,300	3,300	
	<b>TOTAL DEBT SERVICE</b>	<b>134,026</b>	<b>637,764</b>	<b>661,474</b>	
<b>TRANSFERS OUT</b>					
51210-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128	
51210-925	TRANSFER TO GF FOR ADMIN	46,572	46,572	46,572	
	<b>TOTAL TRANSFERS OUT</b>	<b>73,700</b>	<b>73,700</b>	<b>73,700</b>	
	<b>TOTAL WASTEWATER DIVISION</b>	<b>\$ 890,027</b>	<b>\$ 1,350,359</b>	<b>\$ 2,418,599</b>	<b>\$</b>



## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Electric

The Electric Division of the Public Works Department is responsible for maintaining overhead and underground electric distribution lines along with electric meters. The Division is also responsible for coordinating with CPS Energy on all electrical issues.

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
STAFFING				
ELECTRIC	4	4	4	

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
BUDGET				
PERSONNEL SERVICES	\$ 169,516	\$ 240,231	\$ 230,840	\$
OPERATIONS & MAINTENANCE	2,260,412	2,493,326	2,664,651	
CAPITAL OUTLAY	-	80,000	215,000	
TRANSFERS OUT	334,650	334,650	334,650	
TOTAL	\$2,764,578	\$ 3,148,208	\$ 3,445,141	\$



# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>PERSONNEL SERVICES</b>					
51301-101.01	REGULAR SALARIES	\$ 118,940	\$ 161,516	\$ 151,000	\$
51301-102	OVERTIME	4,592	10,000	10,000	
51301-105.00	SOCIAL SECURITY	7,617	10,686	9,800	
51301-106.00	MEDICARE	1,781	2,499	2,500	
51301-107.00	RETIREMENT	10,667	17,080	14,800	
51301-108.00	HEALTH INSURANCE	19,675	27,885	30,400	
51301-109.00	LIFE INSURANCE	487	698	500	
51301-109.01	VISION INSURANCE	313	418	490	
51301-109.02	DENTAL INSURANCE	1,154	1,609	1,750	
51301-109.03	LONG TERM DISABILITY	925	1,609	800	
51301-112	WORKERS' COMPENSATION	2,699	5,392	7,800	
51301-136	LONGEVITY	666	840	1,000	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>169,516</b>	<b>240,232</b>	<b>230,840</b>	
<b>SUPPLIES</b>					
51302-205	GENERAL SUPPLIES	(35)	500	2,000	
51302-230	BENCH STOCK/FUEL & OIL	40,694	35,000	125,500	
51302-402	ELECTRICITY - CPS	2,078,813	2,324,826	2,234,826	
	<b>TOTAL SUPPLIES</b>	<b>2,119,472</b>	<b>2,360,326</b>	<b>2,362,326</b>	
<b>CONTRACTED SERVICES</b>					
51304-413.00	OUTSIDE SERVICE/ENGINEER	21,238	40,000	180,000	
51304-611	HAZARDOUS MATERIALS DISPOSAL	-	1,000	-	
	<b>TOTAL CONTRACTED SERVICES</b>	<b>21,238</b>	<b>41,000</b>	<b>180,000</b>	
<b>PURCHASED SERVICES</b>					
51303-417	UNIFORM EXPENSE			2,600	
51303-781	UTILITIES MAPPING			3,875	
	<b>TOTAL CONTRACTED SERVICES</b>			<b>6,475</b>	
<b>EDUCATION &amp; TRAINING</b>					
51305-505	TRAVEL/PER DIEM/TRAINING			16,350	
	<b>TOTAL EDUCATION &amp; TRAINING</b>			<b>16,350</b>	
<b>REPAIRS &amp; MAINTENANCE</b>					
51307-412	EQUIPMENT REPAIRS & MAINT	9,105	12,000	12,000	
51307-601	SMALL TOOLS	1,350	2,500	3,500	
51307-604	VEHICLE REPAIRS & MAINT	7,684	2,500	9,000	
51307-730	UTILITIES SYSTEM MAINTENANCE	101,563	75,000	75,000	
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>119,702</b>	<b>92,000</b>	<b>99,500</b>	

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Expenditures – Public Works: Electric (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b><u>CAPITAL OUTLAY</u></b>					
51309-906	CAPITAL OUTLAY	-	80,000	215,000	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>80,000</b>	<b>310,000</b>	
<b><u>TRANSFERS OUT</u></b>					
51310-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128	
51310-925	TRANSFER TO GF FOR ADMIN	307,522	307,522	307,522	
	<b>TOTAL TRANSFERS OUT</b>	<b>334,650</b>	<b>334,650</b>	<b>334,650</b>	
	<b>TOTAL ELECTRIC DEPARTMENT</b>	<b>\$ 2,764,578</b>	<b>\$ 3,148,208</b>	<b>\$ 3,445,141</b>	<b>\$</b>

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Water

The Water Division of the Public Works Department is responsible for operation and maintenance of the water production, storage and distribution systems.

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>STAFFING</b>				
<b>WATER</b>	<b>2</b>	<b>3</b>	<b>3</b>	

	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>BUDGET</b>				
PERSONNEL SERVICES	\$ 118,863	\$ 179,739	\$ 178,910	\$
OPERATIONS & MAINTENANCE	200,221	182,714	424,903	
CAPITAL OUTLAY	-	19,850	5,000	
DEBT SERVICE	36,685	240,967	243,002	
TRANSFERS OUT	318,593	318,176	317,374	
<b>WATER DEPARTMENT TOTAL</b>	<b>\$ 674,362</b>	<b>\$ 941,446</b>	<b>\$ 1,169,189</b>	<b>\$</b>



# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>PERSONNEL SERVICES</b>					
51401-101.01	REGULAR SALARIES	\$ 76,110	\$ 114,566	\$ 116,500	\$
51401-102	OVERTIME	9,908	12,000	10,000	
51401-105.00	SOCIAL SECURITY	5,197	7,879	7,300	
51401-106.00	MEDICARE	1,215	1,843	1,800	
51401-107.00	RETIREMENT	7,282	12,593	11,600	
51401-108.00	HEALTH INSURANCE	13,117	20,913	23,000	
51401-109.00	LIFE INSURANCE	296	468	360	
51401-109.01	VISION INSURANCE	209	313	350	
51401-109.02	DENTAL INSURANCE	769	1,207	1,400	
51401-109.03	LONG TERM DISABILITY	560	1,079	600	
51401-112	WORKERS' COMPENSATION	3,888	6,368	5,400	
51401-136	LONGEVITY	312	510	600	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>118,863</b>	<b>179,739</b>	<b>178,910</b>	
<b>SUPPLIES</b>					
51402-205	SUPPLIES	108	500	1,400	
51402-206	CHEMICALS			15,000	
51402-212	FUEL AND OIL			6,700	
51402-230	BENCH STOCK	30,394	15,000	56,200	
51402-250	UTILITIES EXPENSE	52,181	60,500	62,500	
51402-714	TCEQ FEES	4,828	4,900	6,200	
	<b>TOTAL SUPPLIES</b>	<b>87,511</b>	<b>80,900</b>	<b>148,000</b>	
<b>PURCHASED SERVICES</b>					
51403-800	WATER LEASE	-	8,614	9,528	
51403-417	UNIFORM EXPENSE			2,450	
51403-781	MAPPING			3,875	
	<b>TOTAL PURCHASE SERVICES</b>	<b>-</b>	<b>8,614</b>	<b>15,853</b>	
<b>CONTRACTED SERVICES</b>					
51404-407	CITY ENGINEER	-	-	35,000	-
51404-413.00	OUTSIDE SERVICE/CONTRACT LABOR	1,124	1,500	100,000	
51404-717	SLUDGE DISP/TESTING/SAMPLING	4,803	12,000	12,000	
	<b>TOTAL CONTRACTED SERVICES</b>	<b>5,927</b>	<b>13,500</b>	<b>147,000</b>	
<b>EDUCATION &amp; TRAINING</b>					
51405-506	PUBLIC EDUCATION/TRAINING	405	500	2,850	
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>405</b>	<b>500</b>	<b>2,850</b>	



# CITY OF CASTROVILLE – UTILITY FUND

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Expenditures – Public Works: Water (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>REPAIRS &amp; MAINTENANCE</b>					
51407-412	EQUIPMENT REPAIRS & MAINT	38,509	15,000	17,500	
51407-601	SMALL TOOLS	1,646	1,500	500	
51407-602	EQUIPMENT PURCHASES	195	10,000	10,000	
51407-609	VEHICLE REPAIRS & MAINT	3,918	-	5,000	-
51407-609	SAFETY EQUIPMENT	403	500	1,000	
51407-730	UTILITIES SYSTEM MAINTENANCE	61,707	50,000	75,000	
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>106,378</b>	<b>77,000</b>	<b>109,000</b>	
<b>MISCELLANEOUS</b>					
51408-810	PAYING AGENT FEE DWSRF	-	2,200	2,200	
	<b>TOTAL MISCELLANEOUS</b>	<b>-</b>	<b>2,200</b>	<b>2,200</b>	
<b>CAPITAL OUTLAY</b>					
51409-942	SCADA SYSTEM FOR WATER WELLS	-	-	-	-
51409-941.00	CAPITAL OUTLAY	-	4,100	-	
51409-941.01	CAPITAL OUTLAY	-	15,750	5,000	
	<b>TOTAL CAPITAL OUTLAY</b>		<b>19,850</b>	<b>5,000</b>	
<b>DEBT SERVICE</b>					
51410-799	INTEREST EXPENSE	1,409	1,341	1,176	
51410-799.01	INTEREST EXPENSE CONSTR	34,626	34,626	34,626	
51410-801	DEBT SERVICE - DWSRF PAD	-	35,000	35,000	
51410-801.01	DEBT SERVICE - DWSRF CONSTR	-	170,000	170,000	
51409-810	PAYING AGENT FEE DWSRF	650	-	2,200	-
	<b>TOTAL DEBT SERVICE</b>	<b>36,685</b>	<b>240,967</b>	<b>243,002</b>	
<b>TRANSFERS OUT</b>					
51410-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128	
51410-925	TRANSFER TO GF FOR ADMIN	264,646	264,646	264,646	
51410-926	TRANSFER DEBT SVC CO 2004	26,819	26,402	25,600	
	<b>TOTAL TRANSFERS OUT</b>	<b>318,593</b>	<b>318,176</b>	<b>317,374</b>	
	<b>TOTAL WATER DIVISION</b>	<b>\$ 674,362</b>	<b>\$ 941,446</b>	<b>\$ 1,169,189</b>	<b>\$</b>

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Refuse

The Refuse Division of the Public Works Department is responsible for refuse collection, monitoring the City contract with a local refuse collector and changes out trash roll-out container for citizens as needed.

BUDGET	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
OPERATIONS & MAINTENANCE	\$ 426,530	\$ 411,588	\$ 460,000	\$
REFUSE DEPARTMENT TOTAL	\$ 426,530	\$ 411,588	\$ 460,00	\$

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Expenditures – Public Works: Refuse

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b><u>CONTRACTED SERVICES</u></b>					
51504-716	BRUSH DISPOSAL	\$ 125	\$ -	\$ 15,000	\$
51504-718	GARBAGE (REFUSE)	426,405	411,588	445,000	
	<b>TOTAL CONTRACTED SERVICES</b>	<b>426,530</b>	<b>411,588</b>	<b>460,000</b>	
	<b>TOTAL REFUSE</b>	<b>\$ 426,530</b>	<b>\$ 411,588</b>	<b>\$ 460,000</b>	<b>\$</b>

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Budget Summary – Public Works: Non-Departmental

The Non-Departmental Division of the Public Works Department is used to record those expenditures that cannot be readily identified to a specific department but benefits all City departments

BUDGET	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
OPERATIONS & MAINTENANCE	38,687	70,000	70,000	
NON-DEPARTMENTAL TOTAL	\$ 38,687	\$ 70,000	\$ 70,000	\$

## CITY OF CASTROVILLE – UTILITY FUND

### FY 2020 ADOPTED Annual Operating & Capital Budget

#### Expenditures – Public Works: Non-Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	PROPOSED FY 2020	ADOPTED FY 2020
<b>CONTRACTED SERVICES</b>					
51604-407	CITY ATTORNEY	6,757	10,000	10,000	
51604-410	CITY ENGINEER	31,930	60,000	60,000	
51604-413.00	OUTSIDE SERVICE/CONTRACT LABOR	-	-	-	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>38,687</b>	<b>70,000</b>	<b>70,000</b>	
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$ 38,687</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$</b>



# Capital Projects

## 09/20/2019

PROJECT COSTS		FUNDING	2020	2021	2022	2023	2024	TOTAL BY PROJECT
<b>UTILITIES ADMINISTRATION</b>								
Case Mini-Excavator (shared usage)			33,700					
Ditch Witch Hx30 Vacuum Excavator (shared)			56,514					
Generator for Public Works Building	Utility Fund Revenues						63,000	63,000
Total Capital Outlay			90,214				63,000	153,214
<b>WASTE WATER PROJECTS</b>								
TCEQ Ponds & Spillway Design			195,000					195,000
Tree Removal from ponds			200,000					200,000
SCADA at WWTP			65,000					65,000
Grit Remove Installation				550,000				550,000
Bed & Banks application			48,750					48,750
New road to WWTP				162,000				162,000
Sludge roll-off boxes								
Renew & Replace Program								
CCTV			75,000	300,000	200,000			1,200,000
			60,000	300,000	300,000			675,000
Genie 5519								
Pipe Hunter 7744 Tandem Axle Sewer Jetter				64,781				64,781
Country Village Lift Station - Generator	Utility Fund Revenues			58,000				58,000
Riverside Lift Station - Generator	Utility Fund Revenues				58,000			58,000
Koenig Park Lift Station - Generator	Utility Fund Revenues					58,000		58,000
Old East Side Lift Station - Generator	Utility Fund Revenues						58,000	58,000
Total Capital Outlay			643,750	59,870	558,000	458,000	375,000	3,529,501
<b>WATER PROJECTS</b>								
Hwy 90 Water Looping	Developer/ TWDB		800,000					800,000
Well 3 Generator	Utility Fund Revenues				200,000			200,000
Meter Program	TWDB Funds		5,000	10,000	5,000	10,000	5,000	35,000
Well 1 Replacement				2,200,000				2,200,000
Cross Hill Distribution	New Bond					3,300,000		3,300,000
Airport Plant/Distribution	New Bond			1,000,000				1,000,000
Total Capital Outlay			805,000	3,210,000	205,000	3,310,000	5,000	7,535,000
<b>STORMWATER PROJECTS</b>								
Athens Street			100,000					100,000
Total by Year			100,000					100,000
<b>ELECTRICAL PROJECTS</b>								
Infrastructure Assessment/Repairs	Utility Fund Revenues		150,000	80,000	50,000	50,000	50,000	380,000
River Bluff Improvements	New Bond				2,792,576			2,792,576
Country Village Improvements	New Bond					1,905,296		1,905,296
Tree Trimming & Removal			65,000	60,000	60,000	60,000	60,000	305,000
Total Capital Outlay			215,000	140,000	2,902,576	2,015,296	110,000	5,382,872
<b>GAS PROJECTS</b>								
Line Testing and Repair								
Total by Year								

## CITY OF CASTROVILLE: MISCELLANEOUS STATISTICS

Date of Incorporation: Settled in 1844 and last incorporation 1948

Form of Government: Mayor/Council with an appointed administrator/General Law A

Council Composed of: Elected Mayor and Five (5) Councilmembers

### STATISTICS

Population 2019	3059
Area/Square Miles	Approx. 4 Sq. Mi.
Miles of Streets	24
Number of Street Lights	469

### FACILITIES

#### Number of Accounts

	Water Service	Sewer Service	Gas Service	Electric Service
Residential (Aug. 2019)	1145	1031	743	1244
Commercial	211	163	98	303

### PARKS, RECREATION & CULTURE

Municipal Airport	5,001' x 75' Runway
Regional Park	128 Acres
Swimming Pool	1
Parks	5
Playgrounds	3
Campgrounds	1 with 40 Pull-through RV Spots and Tent Camping
Baseball/Softball Fields	8
Soccer Field	4
Public Library	16,022 books